

### 1. AM I REGISTERED?

GAC 2022 is utilizing Eventbrite and Sched for its registration and scheduling system. Every attendee must register for a ticket prior to the event to gain admittance. Once you obtain a ticket, you will be directed to Sched to set up your personal schedule. If you see "general admission" listed below your name, then you are registered for the event.

### 2. WHEN DOES REGISTRATION END?

**Registration ends for GAC 2022 Friday, June 10 at 5 p.m.** Requests for tickets after the deadline will be considered on case-by-case basis and only as time permits.

### 3. WHAT DO YOU MEAN BY INVITE-ONLY?

GAC 2022 is "invite-only" to thwart spammers. This means only those with tickets AND those who have logged into their Sched account will gain access to see the Zoom meeting links, slides and videos once they are posted. Tickets for any email address that cannot be verified as being part of the greater library community will be canceled prior to the start of the conference. (If you do not remember your log-in credentials, please let us know.)

### 4. WHAT VIDEO PLATFORM IS BEING USED?

GAC 2022 will be using Zoom. All attendees should visit the session they wish to attend on Sched, and click the Zoom link for entry. These links will be available 10 minutes before sessions begin. If you are a speaker or panelist, you will be sent invites/links for your sessions so you can join early. Once you click the link to your session, it will open either in the Zoom app if you have it downloaded, or it will prompt you to download the app. However, you may also join through a web browser or by phone.

### 5. WILL ATTENDEES BE ABLE TO INTERACT WITH SPEAKERS?

Yes. As an attendee, you will either be able to interact via the chat or Q&A and the raise-your-hand feature. However, video sharing and ability to unmute will be disabled in most cases, unless granted by the meeting host. Some sessions will use Zoom Webinar, while others will utilize Zoom Meeting.

### 6. I'M A SPEAKER OR PANELIST, WHO WILL MODERATE FOR ME?

Every conference session will be attended by GALILEO or USG staff, who will serve as the meeting host and moderators. As a host, our staff will start your sessions and help you with tech troubles. As a moderator, our staff will lead attendee management, including chat.

### 7. WILL RECORDINGS BE AVAILABLE AFTER THE CONFERENCE?

Yes. Conference presentation slides will be available immediately following sessions. And, conference recordings will be made available at a later date via the [GALILEO conference website](#) or [GALILEO's YouTube channel](#).

### 8. WHERE DO WE GET CERTIFICATES OF ATTENDANCE?

If you require a certificate of attendance, please contact Deena Anderson at [deena.anderson@usg.edu](mailto:deena.anderson@usg.edu) with the conference session you attended. Your attendance will be verified.

**If you have additional questions, please contact  
Joy Woodson at [joy.woodson@usg.edu](mailto:joy.woodson@usg.edu).**