

**Approved Minutes
GALILEO Steering Committee
Henry County Public Library
Friday, January 11, 2013
10:00 AM – 12:00 PM**

Attendees: Laura Burtle, Dave Evans, Lauren Fancher, Lynn Futch for Mary McClung, Toby Graham, Beth Hammond, Alan Harkness, Debbie Holmes, Beth McIntyre, LaVerne McLaughlin, Catherine Murray-Rust, Merryll Penson, Glen Phillips, Kirstin Pylant, Robert Quarles, Gene Ruffin, Elijah Scott

1) Welcome and Introductions (Murray-Rust)

2) Approval of October 19, 2012 Minutes (Murray-Rust)

Minutes were approved as submitted.

3) Report of the Executive Director (Penson)

- a. In the coming year, the University System ITS division will be undergoing a full-cost recovery study. The goals include being able to demonstrate the full-cost of supporting IT projects. Factors such as space, HR functions, and organizational business process support for GALILEO have not typically been accounted for in GALILEO pricing. It is unknown whether any of these factors will end up being included in pricing as a result of the study, but in any case the process could help identify opportunities and benefits that have not been previously recognized. The effort is still very formative and more information will be provided going forward.
- b. Budget will continue to be flat in FY14. Discovery will be an additional cost. Surveys of the AMPALS, GPALS, and Technical Colleges have gathered information to help plan for inclusion of the library catalogs for these sites, as for the privates this is an additional cost. Penson will be working on identifying the services and costs for DOE and GPLS for FY14 in the coming months. Penson mentioned that there is not a plan for the DOE to replace Judy Serritella, but Daniel Rock has been identified as a liaison for GALILEO as well as the media specialists. GALILEO has been providing him with information and will continue to work with him going forward. A 2% budget cut has been applied to FY13. The System office has asked that the proposal to reinvest in GALILEO continue to be developed, perhaps for FY15.

- c. The GALILEO Knowledge Repository (GKR) is moving forward. The grant period is ending. A GKR transition team, headed by Bede Mitchell, is charged with establishing the effort as an ongoing program. Areas of focus include how to broaden participation from other institutions and promotion of scholarly communication in the participating campuses. A call has been sent out for a visiting program officer from one of the institutions libraries, with the goal that they would provide support for promotion of the GKR and scholarly communications. Open Repository will now host institutions that have been hosted by Georgia Tech.
- d. The New Georgia Encyclopedia is undergoing a redesign process that will also result in a hosted support model. A question was asked about whether the “new” should be retired at this point as it causes the resource to sort apart from other “Georgia” named resources in GALILEO. Penson will bring the question back to the Humanities Council for consideration. GALILEO Support Services will look at options for “see also” support.

4) Discover GALILEO Update (Penson/Fancher)

Since the release of the Discovery search on the GALILEO homepage on October 1, the project has focused on the next two phases while addressing the very few issues reported by libraries related to the change. Embed code for use in adding GALILEO search boxes to library websites and other webpages such as online courseware became available on November 20 – an “embed” button by the search box on the homepage makes this very easy, similar to the familiar feature in YouTube. All of the University System catalogs have been loaded, and a set of three cohorts of libraries grouped by collection size and consolidation status is helping model the process for libraries to review and make decisions about adding their catalogs to the Discovery search. The private academic and technical colleges were surveyed in December about their interests in including their catalogs; results are being analyzed for in order determine the next steps. The SFX sites that have their own instances hosted by GALILEO are participating in a review process to help evaluate next steps with the EBSCO AZ and LinkSource products relative to Discovery, eresource management, and SFX. EBSCO has now made Discovery responsive to mobile devices through browser/device detection, with great results.

Timeline:

1. Replacement of federated search tool in GALILEO interface (October 1, 2012).
2. Search boxes available for use on library websites (November 20, 2012)
3. Library catalogs included in search results (Winter 2013; schedule in process)
4. Library localization (Winter and Spring 2013; schedule to be determined)
5. EBSCO AZ and LinkSource (Winter and Spring 2013 evaluation for changes July 2013)

5) Annual (2012) GALILEO Survey Results (Penson)

Penson distributed the preliminary results from the GALILEO annual user survey, conducted in November 2012. 94% agree or strongly agree that GALILEO is a valuable service, with the most popular suggestion for improvement being “more full/text content” followed by “simpler interface and navigation.” The group discussed the factors contributing to how respondents perceive the entity known as GALILEO.

6) E-book (non-commercial) Task Force Update

The group is to make recommendations about including Hathi Trust and National Academy of Sciences ebooks in the GALILEO environment.

7) Digital Public Library of America

The DLG has been selected as one of 7 regional hubs for contribution to the DPLA. They have received grants from the Knight Foundation and Arcadia Foundation to select and gather materials from Georgia for contribution. A call for nominations has been sent out. Lyris will actually do the digitization. The effort includes description of new resources as well as enhancement of existing metadata to DPLA standards. Eventually, the contents of the DLG (including new materials that result from this effort), the CRDL, and the ASERL Civil War Portal will be included in the DPLA.

8) Reports of the User Communities

a) AMPALS (Hammond)

AMPALS has been participating in the survey related to library catalogs in Discovery and are very interested in the possibilities and pricing. The decision to make this an opt-in option is key.

b) GPALS (Phillips)

GPALS has no special report. GPALS also working on the survey related to library catalogs. He agrees that the opt-in option is important.

c) TCSG (Futch for McClung)

Futch reported GALILEO is essential for SACS. They have been focusing on teaching Discovery and she emphasized the

d) DOE (see Penson, item b, above)

e) GISA (Pylant)

Pylant expressed appreciation for the GALILEO staff following up with her on feedback about Discovery and younger users. Pylant has offered to provide participants for a focus group on a new kid's page now in development.

f) GPLS (Harkness)

Public library response to Discovery has been very positive. GOLD has been supporting ILL, and GPLS will help coordinate the transition to OCLC WorldShare, including training and more information to come. Ten % of the public library director positions in the state are currently vacant. GPLS provides some support for administrative salaries in every system. National searches will be conducted for Fulton, Columbus, and Chattahoochee Valley positions. The number of systems will be increasing due to two groups of libraries splitting off from their current system and forming new systems. Glynn County/Brunswick is leaving the Three Rivers Regional System and Columbia, Lincoln, and Warren counties are leaving East Central Georgia.

g) USG (Graham and Murray-Rust)

Graham reported that the Georgia Archives are being transferred from the Secretary of State's Office to the Board of Regents, following a period in which budget cuts were requiring them to eliminate hours for public access. The Chancellor has named a transition team to review all of the issues associated with this transfer, which includes Penson, Graham, Bill Potter, and Lamar Veatch and is headed by Tim Hines, President of Clayton State. The Archives provides both archival and records management functions to the State, along with other services, all of which need to be examined in light of a possible transfer. They are to provide a recommendation for the Chancellor by mid-March including possible inputs to the enabling legislation.

Murray-Rust reported on the progress of the Complete College Georgia and reports on the completion and retention rates for the institutions. Consolidation plans have been approved for the eight institutions that are merging into four. The report on future funding formulas for the USG has been provided to the Governor; a major emphasis is completion.

9) Next Meeting Dates (Murray-Rust)

March 8 and May 17. Ruffin agreed to act as Chair

10) Adjourned

The meeting was adjourned at 12:00 pm.