

**GALSTEER: Galileo Steering Committee**  
**Meeting Minutes**  
**Friday, 24 August 2018**

**Meeting Location:**

McDonough Public Library/Administration Suite  
1001 Florence McGarity Blvd, McDonough, GA 30252

**Present:**

Dr. Brenda Seago (Augusta University), Lucy Harrison (GALILEO), Russell Palmer (GALILEO), Beth Miller (GLMA/DOE), Melissa Whitesell (Dalton State College), Lynn Whitley (GA DOE), Natalie Marshall (Flint River Regional Library System), Catherine Murray-Rust, Jeff Carrico (Georgia Tech), John Lassiter (TCSG), Ru Story-Huffman (Georgia Southwestern), Jeff Steely (Georgia State University), Sonya Gaither (Gordon State), David Evans (Kennesaw State), Tamatha Lambert (Middle Georgia State University), Michael Chromey (AUC Woodruff Library), Jennifer Durham (Statesboro Public Library), Toby Graham (UGA), Debra March (Young Harris College).

**Call to Order:**

Dr. David Evans, chair, called the meeting to order at 10:00 AM

**Approval of Minutes:**

The meeting minutes of June 8, 2018 were approved.

**General GALILEO Update:**

Lucy Harrison presented a general GALILEO update.

- **E-Resources**

Cost-share subscriptions have been activated in GALILEO/Alma, Full-Text Finder/EDS. The invoices for cost-shares as well as GALILEO and GIL resources were sent out to libraries. There was a question as to whether the spring billing cycle caused problems for anyone. The responses from the eResources survey indicate that the licensing process is working well for everyone.

New GALILEO institutions for FY19 include: Brandon Hall School, Frederica Academy, George Walton Academy, GRACEPOINT School, and Yeshiva Ohr Yisrael, as well as Georgia Central University.

- **Training and Marketing**

Russell Palmer presented a Training and Marketing update.

The new GALILEO Marketing Toolkit is now in production, and is accessible through the updated and reorganized "About GALILEO" section of the website. "About GALILEO" features the current mission and vision statements. Other updates include "News and Events" and "For Library Staff", which include links to the training site, the Marketing Toolkit, the statistics site, and presentations.

The Training and Marketing Needs Assessment Survey has been completed. Russell distributed copies of the report and shared the findings. The Marketing and Training Needs survey can be shared with all GALILEO members. A session will be offered on this during full RACL meeting.

Most respondents learn about GALILEO training and marketing via the GALILEO listserv, website, and emails. Preferences for training topics included genealogy, employment, Georgia resources, children's resources, and STEM. Training should be offered on the level of library users. Parents, teens and tweens were the target audiences for marketing. Teens are very tech-savvy, and have high demands for the services offered.

- **Digital Backpack**

This is a portal that DOE manages for K-12s throughout the state. This parent/student portal provides links to resources and testing materials. The DOE asked GALILEO to assist so that students and parents might access resources with ease. GALILEO also supports Charter School and the online programs. Mike White is working to ensure integration of GALILEO with other schools and organizations across the state.

- **GUGM**

GUGM will be held in Macon at the Middle Georgia State University Hatcher Conference Center Preconference will be May 15, 2019; full-day GUGM on May 16, 2019

- **GALILEO Annual Conference**

There was an attendance of 195 at the conference held on July 12, 2018. The overall rating in the feedback survey for good/very good was 96%.

- **Affordable Learning Georgia**

Sept. 10 deadline for next grant proposals

- **Digital Library of Georgia**

The DLG is updating the interface including pdf full-text indexing. They also provided National History Day teacher training and coordinated the Reacting to the Past Partnership program which will pilot in 2018/19.

Educator resources may be found at: <https://sites.google.com/view/dlg-educator-resources>

### **Strategic Plan:**

Lucy Harrison presented an update on the GALILEO strategic plan.

#### Goal 1 - User experience

- Developing new UCD-based development process
- Streamline authentication
- Begin improving interface

#### THIS YEAR:

Implement OpenAthens  
Implement new development process  
Draft plan for improving interface

### Improve GALILEO embedded help

Reviewing and editing current Help

Consistently updating Help/FAQ's

Working with the ITS Support Team to investigate using a knowledge base to "feed" answers to the online help form

On hold; moving to OpenAthens will require in depth updates to help

### Goal 2 – E-Resources/Content

- Set up e-resources advisory committee for GALILEO
- Surveyed all libraries:
  - New ERM tool?
  - Improve the licensing/billing process?
  - Evaluate content
- Implement new statistics/reports
- With GPLS, expanded History Reference Center to all libraries

#### THIS YEAR:

Decision on ERM tool (and implementation?)

Improve resource assessment (statewide/group)

Process for selecting/implementing open resources

There is a draft plan for redesigning GALILEO portal. Ken Hensley has redesigned the GALILEO stat page. The "About the Initiative" page on the GALILEO website has been updated. All annual reports should be available as of August 23, 2018. Committee information has been added under the Governance link.

### Goal 3 – Awareness and Marketing

- Create a comprehensive and effective marketing plan
  - Surveyed libraries (marketing and training)
  - 328 responses with 29% K12, 38% public libraries, 30% academic
  - Redesign "[About GALILEO](#)"
  - Marketing toolkit where libraries can download, customize, and request marketing materials
  - Demonstrate GALILEO's value/return on investment (ROI) to various stakeholders
- The public library representatives state that these services would not be available at all if it was necessary to do the work on their own. Lucy pointed out that so much of GALILEO staff time is spent negotiating with vendors, managing IT issues on behalf of the GALILEO members.

#### THIS YEAR:

ROI document updated

Marketing plan

More locally-oriented marketing

## Goal 4: Training

The FY18 training plan is complete

- Action items:
  - Conduct needs assessment (complete)
  - Consultation with GPLS (Ongoing)
  - Assess support requests
  - Inventory screencasts
  - Develop lesson plans for GALILEO introductions for K12 (underway)
- Focus on frontline staff
  - Continued outreach to librarians and library staff
  - Participation in staff development days (K12, public libraries)
  - Involved in presenting conference sessions
- Improve vendor training
  - More discussion of vendor content
  - Moving away from vendor “show and tell” and presenting more substantive training (examples: *Britannica School for GALILEO Parents*, *Integrating Research Into the K5 Classroom with EBSCO*)
- Complement on-line training with in-person events

### THIS YEAR:

Training Plan  
OpenAthens  
Work with GPLS  
Redesign online training portal

### OpenAthens:

Russell Palmer reported on the status of the Open Athens project.

- 18 Pilot institutions; 16 are underway  
2 GPALS, 3 AMPALS, 3 TCSG, 1 Public Library (non-PINES), 7 USG, 1 GISA, 1 DOE

Kick off meetings have been held (IT, OA, GALILEO, Pilots)  
Submitting resource lists / setting up federated access (OA)  
Working on connections to directory (IT)  
Georgia Tech—complete, but an excellent partner  
K12’s--both will begin work after Labor Day  
Emory—complex, working with them at end of pilot phase

Timeline:

Pilots live—Goal: New Year's Eve, with a lot of work done by Halloween  
Begin implementation with academic institutions (applying lessons from pilots) by January 2019  
USG first cohort—early 2019

- Vendors are being sent to Open Athens, and they are working with GALILEO. There is a tool in Alma that can assist with Open Athens implementation. GALILEO will work with Open Athens and EBSCO to continue resolve issues occurring during the pilot phase.
- Pilots will be running parallel environments and can be tested thoroughly so that libraries will slowly come off their current authentication (such as ezproxy).
- GALILEO portal preparation is nearing completion. Express links should not change and will be tested soon, then testing in the portal will be conducted.

**EDS vs. SUMMON Recommendation:**

Lucy Harrison provided GALSTEER with a high-level review of the initial assessment of various factors for both EDS and Summon. That assessment was mostly from GALILEO staff, with some assistance from the GALSTEER E-Resources Committee.

**The factors considered included:**

- Indexed content coverage
- Interface / ease of use
- Customizability by local institutions
- Ease of central administration
- Integration with Library Management Systems [especially Alma]
- Additional content
- Integration with CMS
- Integration with OpenAthens
- Price
- Ease of transition

For many categories, the analysis showed that either EDS and Summon would have comparably met our needs; in some categories, one product or the other was clearly superior. Lucy said that GALILEO would be happy to continue with a more in-depth analysis of both systems if GALSTEER felt they didn't have enough information to make a decision at this point. Overall, however, given that both vendors had proposed updated pricing that met our ongoing needs to cut discovery costs, the committee saw no compelling reason to move from EDS to Summon at this point, and did not request any additional analysis or investigation.

The motion was made and seconded that we continue with EDS as our discovery system. The motion was approved by the GALILEO Steering committee.

## **Announcements:**

**AMPALS** – Michael Chromey reported that AMPALS bylaws will be put forth for vote at next full meeting, which is yet to be scheduled. He thanked ARCHE for allowing AMPALS to adapt their bylaws.

**GPALS** – Debra March reported for GPALS. She is new to the office as of July 1, 2018, but had previously worked with GALILEO staff. She appreciates the value of services available to smaller institutions. There is a new member, Georgia Central University, but they will not join the ILL group since they have a limited, mostly Korean, collection of materials.

**DOE** – Lynn Whitley represented Tony Vlachakis, who was unable to attend the meeting. Tony sent his report via email.

- Georgia's One-Stop Shop for Teachers: Redesigned Teacher Resource Link
- State Board of Education Approves New Standards for Media Arts, Theatre Arts, and Visual Arts
- Georgia Announces 2017-18 Free and Reduced-Price Meal Income Guidelines
- GLMA School Library Tour
- NGE Publishes 140+ New Biographies
- GPB Education Offers Free Training Sessions To Georgia Schools

**GISA** - no representative was present to report.

**GPLS** –Wendy Cornelisen was unable to attend, but sent her report via email.

- Our search for a new agency headquarters location continues! As the State Property Commission RFP process keeps rolling along, GPLS staff members are working from two main locations: the 5th floor at the TCSG building, and the former administrative offices for the DeKalb County Library system at the 4th floor of the Decatur Library.
- GPLS has had two initial conversations with the DOE about ways to lower barriers to public library resources. First steps will likely be GALILEO focused. The dream is to have districts and public libraries partner for student card programs, similar to the programs started in both Cobb and Gwinnett counties, that allows the student's "lunch number" to work as their library card barcode number.
- Research on e-book options for Georgia's public libraries continue

SimplyE, a vendor-neutral platform, is adding in audio-book functionality which makes it a more attractive option for our heavy listening state.

NCKids Digital Library, a K-4 focused set of e-books from OverDrive, has proven cost-effective for our neighbors to the east.

Together, the two options could prove an interesting incentive for districts to push student's cards. I'm still hopeful that SimplyE would make any vendor's kid's focused service a more

seamless possibility with existing programs, like GADD.

**TCSG** – John Lassiter reported that TCSG is moving from implementation to support status for Alma. They are considered a new consortium for ExLibris. TCSG is also looking forward to Open Athens implementation.

**USG**- no new report

**Final Comments/Adjournment:**

Lucy will continue to update the GALILEO Steering Committee on the status of Strategic Plan.

The meeting was adjourned at 11:50 AM