

# GALSTEER MEETING MINUTES

Date – August 21, 2020

**Present:** **Deborah George:** TCSG Library Council Chair, Gwinnett Technical College; **Dr. Alan Bernstein:** RACL Executive Committee, At-Large, Valdosta State University; **Dr. Leslie Sharp:** RACL Executive Committee, Georgia Institute of Technology; **Dr. Lisandra Carmichael:** RACL Executive Committee, Secretary, Georgia Southern University; **Dr. Toby Graham:** RACL Executive Committee, University of Georgia; **Jeff Steely:** RACL Executive Committee, Georgia State University; **Laura Burtle:** RACL Executive Committee, Georgia State University; **Jennifer Durham:** Public Library Representative, Statesboro Regional Public Libraries; **Joel Langford:** GPALS Chair, Reinhardt University; **Joy Bolt:** RACL Executive Committee, At-Large, University of North Georgia; **Kathy Davies:** RACL Executive Committee, Augusta University; **Sandra Bandy:** RACL Executive Committee, Augusta University; **Kirsten Pylant:** Private K-12 Representative, Augusta Preparatory Day School; **Martha Powers-Jones:** Public Library Representative, Okefenokee Regional Library System, **Robert W. Woodruff** Library of the Atlanta University Center; **Michelle Easley:** K-12, Fulton County Schools; **Natalie Marshall:** Public Library Representative, Flint River Regional Library System; **Robert Quarles:** RACL Executive Committee At Large, Atlanta Metropolitan State College; **Ru Story-Huffman:** RACL Executive Committee, Georgia Southwestern State University; **Barb Mann:** Georgia Gwinnett College; **Tamatha Lambert:** RACL Executive Committee, Chair, Middle Georgia State University; **Wendy Cornelisen:** State Librarian Designee, Georgia Public Library Service; **Lucy Harrison:** RACL Liaison (GALILEO Executive Director), USG / GALILEO; **Russell Palmer:** Ex Officio (Assistant Director); **Barry Robinson:** Guest, UGA / GALILEO; **Sean Purcell:** Guest, UGA / GALILEO; **Sean Boyle:** UGA / GALILEO; **John Stevens:** Guest, UGA / GALILEO; **Joy Woodson:** ; Guest, UGA / GALILEO

**Absent:** **Keith Osburn:** DOE (K-12) Representative, Department of Education; **Michael Chromey:** AMPALS Representative, Robert W. Woodruff Library of the Atlanta University Center

## I. Call to order

- A.** Tamatha Lambert welcomed all participants and called the meeting to order at 9:02 AM. Tamatha Lambert made a call to approve the Agenda. Joy Bolt made a motion to approve the minutes and Barb Mann seconded the motion. Tamatha Lambert made a call to approve the minutes of the GALSTEER meeting from June 5, 2020. Jennifer Durham made a motion to approve the minutes and Barb Mann seconded the motion. All in favor, motion passed.

## II. Welcome to New Members

- A. New RACL Exec Representatives:**
1. Andrea Stanfield(UWG) – Chair Elect
  2. Lisandra Carmichael (Georgia Southern University) Secretary
  3. Alan Bernstein (Valdosta) At-Large
  4. Joy Bolt (UNFG) – At-Large
- B. New GPALS Chair:** Joel Langford, Reinhardt University
- C. New TCSG Chair:** Deborah George, Gwinnett Tech

## III. General GALILEO Updates

- A. [about.galileo.edu](http://about.galileo.edu)**
1. **Monthly Reports** - Posted under Data & Statistics. They will include a link to the strategic plan, important updates on GALILEO, and upcoming meetings.

2. **Community News Page** - Includes a fun informational news page under Community.
3. **E-Newsletter** - Set to go out quarterly. Sign up on the website under subscribe.

## B. **GALILEO Access Requirement**

Under GALILEO Access Policies and Information 1.1 it states, “All GALILEO participating libraries, whether public or private, excluding schools (K-12), **must provide some kind of access** to GALILEO for the public...”. Due to the pandemic the public is not being allowed into libraries. This brings up the issue of a possible violation. However, the policy also states. “whether through open access to all library facilities, limited access to designated workstations, waiting lists, **or other means...**”

It was agreed that all institutions will work to accommodate and provide access to the public through other means as physical access has been limited due the COVID-19 pandemic. This will need to be reevaluated long term.

## C. **GALILEO Redesign**

**Launched July 22<sup>nd</sup>, 2020.** The launch was fairly successful with some issues. The GALILEO support team worked long hours and into the night for two weeks to resolves issues and help libraries with work arounds.

**Issue Tracking System** - Moved issues tracking from Google Docs to Gitlab. This new system can be shared internally and includes enhancements and improvements. Gitlab allows prioritization of issues and placing them in two-week sprints which then becomes the development and release structure for GALILEO.

**Post Go-Live Training** - Has been very successful. Basic Training: Registrants 59 - Attended 41. Advanced: Existing Users: 67 – New Users 74 – Attended 42. GALILEO Portal Intro Training: 549 - 8 sessions

**Post Go Live Assessment** – Metadata needs improvement. Some non-K-12 institutions missing the K-12 views. Improved backend features. Comments on improved appearance, speed and navigations.

### **Next Steps.**

GALILEO Development Advisory Committee is still seeking new and additional members. The kickoff will be in late September. October 2<sup>nd</sup>, 2020 will be the GALILEO redesign 2.0 Kickoff Jamboree. This will be a get together to discuss how to move forward with improvements and enhancements and develop a detailed new project plan for the 2021 release. This will include plans for periodic GALILEO new features releases through 2021 with major releases in July and December of 2021.

## IV. **Open Athens Updates**

Multiple login capabilities with the ability to login in as different types of administrative users will be coming in 2021. These new capabilities will also allow an administrator with access to multiply institutional access to login into all those resources while at a different institution. Some institutions have been using MyAthens which allows guests users to login in. This is being redesigned to make it much more functional and usable.

The privacy consent issues in EBSCO has been resolved. Seven implementations have been completed in GALILEO Support Services, nearing the completion of the USG institutions, in AMPALS/GPALS nine of the AMPLAS are complete and six of the GPALS are complete.

Currently working with GPLS in creating an infrastructure and hierarchy, engaging with pilots and should be ready to start in late August or early September. K-12: Working with GaDOE in August to reset infrastructure planning. Currently working with GISA to do an institution by institution set -up and identifying pilots for testing and set-up.

## V. **E-Resources Updates**

New free databases added from HeinOnline are: ***Slavery in the America and the World*** and ***Gun***

**Regulation & Legislation in America.** There will be another one on civil rights added later one. In GALILEO group resources: TCSG dropped FOD CTEC, Westlaw, Learning Express. GPLS added Beanstalk and downgraded PQ Global Newsstand to US. ProQuest eBooks will be renewed for the rest of FY21.

## VI. OCLC / ICOLC

Continuing to work for some kind of solution with OCLC especially in regard to making sure WorldCat remains an accurate and accessible reflection of the world's library holdings as presently it is not. As soon as Lucy Harrison receives any more information on the OCLC situation she will inform everyone.

## VII. Draft Strategic Goals for FY20 – 21

### **Strategic Goals I User Experience for FY19-20 achieved:**

1. Continued to implement OpenAthens
2. Design new GALILEO portal Interface
3. Improve support platforms and resources
4. Continued to work on improving the GALILEO embedded Help

### **Strategic Goals I User Experience to work on in FY20-21:**

1. Continue working on OpenAthens for GPLS and K12
2. GALILEO portal phase 2 redesign
3. Continue to improve support platforms and resources
4. Continue to improve the GALILEO embedded Help

### **Strategic Goals II E-Resources/ Content for FY19-20 achieved:**

1. Implemented ERM Tool (Consortia Manager)
2. Implemented SimplyE
3. Improved collection development process (Including OA) still in progress
4. Improved Curriculum Builder

### **Strategic Goals II E-Resources/ Content to work on in FY 20-21:**

1. Implemented ERM Tool (Consortia Manager)
2. Implemented SimplyE
3. Improved collection development process (Including OA) still in progress
4. Improved Curriculum Builder

### **Strategic Goals III Awareness/ Marketing for FY19-20 achieved:**

1. Increased data-driven marketing and communications
2. Streamlined GALILEO branding and communications
3. Increased user engagement (Focus on K-12) (further work impeded by pandemic)
4. Boosted statewide partnerships with other library groups and vendors  
(Also impeded by the pandemic)  
⇒ Developed a communications and marketing plan for the new portal  
⇒ Completely redesigned the "About GALILEO" site

### **Strategic Goals III Awareness/ Marketing to work on for FY20-21:**

1. Social Media audit, including streamlining YouTube and boosting engagement
2. Website Data Visualization
3. Marcom Plan for Phase 2 portal redesign
4. Revamp marketing toolkit, increase content for website
5. Virtual hangouts to engage superusers
6. Virtual conference for GUGM and GAL

### **Strategic Goals IV Training for FY19-20 achieved:**

1. Created new training strategy
2. Developed new training portal
3. Updated video help

4. Training partnerships on hold due to pandemic

**Strategic Goals IV Training to work on for FY20-21:**

1. Continue OpenAthens training and promote virtual options (VLE)
2. Monthly sessions on new GALILEO portal, integrating any updates/ interactives changes
3. Explore partnerships for training
4. Create additional video trainings (e.g., National History Day)

**Strategic Goals V Partner Tools and Services for FY19-20 achieved:**

1. Continues working with GDAC
2. Employed some enhanced knowledge of open source tools
3. Unable to employ new tools for use by partners

**Strategic Goals V Partner Tools and Services to work on for FY20-21:**

1. Continue working with GDAC
2. Enhanced knowledge of open source tools
3. Deploy new tools for use by partners

**Digital Library of GA FY20-21 Goals**

1. Move Georgia Historic Newspapers to the cloud
2. Explore statewide finding aids options
3. Continue outreach to K12
4. Virtual Partner Day

Please send any other ideas to Lucy Harrison.

**VIII. FOGL Update**

Sonya Gaither will continue to be a liaison with FOGL on behalf of GALSTEER. Sonya attended the FOGL board meeting in July. FOGL will planning their annual virtual workshop in October details forthcoming. FOGL has started a new "Coffee Chats" where they discuss various topics.

**IX. Member Updates**

No member updates. Some comments on the issues caused by the pandemic. Some discussion about social media, specifically Instagram.

**X. Adjourn**

Tamatha Lambert made a call for a motion to adjourn. Leslie Sharp made the motion to approve the minutes and Toby Graham seconded the motion.

The meeting was adjourned on Friday, August 21<sup>st</sup> at 10:17 AM

Respectfully submitted,

Dr. Lisandra R. Carmichael, Dean of the GS University Libraries, RACL Secretary