GALSTEER: Galileo Steering Committee
Meeting Minutes
Friday 1 February 2019

Present:
Lucy Harrison, Jeff Steely, Jennifer Durham, David Evans, Jeff C. Sonya Gaither, Tony Vlachakis, John Lassiter, Melissa Whitesell, Debra March, Natalie Marshall, Ru Story Huffman, Tamatha Lambert, Kirsten Pylant, Stephen Houser, Toby Graham, Wendy Cornelsion, Kelly Ansley, John Stephens, Beth McIntyre, Brenda Seago, Barry Robinson, Mary Jo Fayoyin, Michelle Easley, Sean Purcell, Jason Battles.

Call to Order:
Dr. David Evans, chair, called the meeting to order at 10:00 AM

Prior to today's meeting, Lucy Harrison sent out the GIL Monthly Report, GALILEO Activity report, the GALSteer and RACL Exec. meeting minutes via email.

Approval of Minutes:
Pending correction of a spelling error, the meeting minutes of October 19 were approved.

GALILEO Activity Report
Lucy Harrison presented the GALILEO Activity Report.

New Georgia Encyclopedia

The New Georgia Encyclopedia is now hosted by GALILEO. The GSS team is working to add an NGE placard to the EBSCO Discovery Service so that those articles are surfaced more often. We are exploring Search Engine Optimization (SEO) and other solutions for increasing traffic to the New Georgia Encyclopedia. Hosting of this site is now done locally.

New Working Groups

All three of the new USG working groups have now met (Information Literacy, Assessment, and USG EResources). The groups are now nominating/volunteering for chair/vice chair positions, reviewing their charges, and discussing some ideas/goals. They plan to meet monthly.

Barry and Russell are currently receiving and reviewing nominations for a GALILEO-wide Development Advisory Committee. There were many strong nominees and volunteers from across the GALILEO community, and we will be making an announcement of committee members and scheduling a kick-off meeting soon. This group will be involved in the redesign of the GALILEO portal.

Integrations

LMS Integrations /GALILEO Auto-authentication:

• USG - 22 institutions in production, 1 in process/testing
• TCSG - all institutions
• GPALS – 3 in production, 1 in process/testing
• K-12 – 1 in process Working out issues with implementing in Canvas and Moodle.

Will test with OpenAthens as pilot sites come on board.

Mike White is working with TCSG Central Office to setup test Blackboard environment for OpenAthens auto-authentication integration development. After discussions between GALILEO, GeorgiaVIEW, and OpenAthens, it was decided to wait until all USG schools are live with OpenAthens before proceeding with setting up OpenAthens auto-authentication.

Curriculum Builder was setup for Piedmont College and they are now live.

Films on Demand:

• USG - 23 USG institutions in production, 3 in process/testing
• TCSG - all institutions

Curriculum Builder:

• USG - 15 in production, 2 in process/testing
• TCSG - all institutions • AMPALS – 1 in production (Columbia Theological Seminary)
• GPALS – 1 in production, 3 in process/testing

Statistics

2018 USG COUNTER data will be loaded into Alma for Analytics, ACRL and IPEDS reporting: https://docs.google.com/spreadsheets/d/1_5TgBKNCgYP0zEIjc9mqeH1ZsbG9VOEsmdYfArMHYAg/edit#gid=0

GALILEO Annual Reports are now available: https://about.galileo.usg.edu/statistics/annual_report FY

2019 Databases by Consortia
FY 2019 Serials Information Worksheet for GALILEO Resources
https://about.galileo.usg.edu/library_staff/documents

Content E-Resources

Trials to Westlaw for AMPALS, GPALS, TCSG, and USG began January 18th for evaluation as a replacement for LexisNexis. The trial will run through February 28th and training is available. Lucy indicated that the trial is going well.

Please contact John Stephens (john.stephens@usg.edu) with questions or feedback.

Save the Date!

   GUGM 2019

   • Middle Georgia State University Hatcher Conference Center in Macon

   • Pre-conferences on May 15, 2019; full-day GUGM on May 16, 2019

   • Keynote speaker will be Nancy McGovern from MIT, talking about radical collaboration

   • A call for proposals will be announced soon.

GALILEO Annual Conference

• MGSU Hatcher Conference Center in Macon

• July 11, 2019 - Still working to confirm a keynote speaker.

Annual Survey

The annual survey was conducted December 3-14 with 2109 surveys completed. The winner of the Amazon gift card, drawn at random, was Jazzmyne Self from Athens Technical College. The data analysis and report will be available in the spring.

Affordable Learning Georgia Textbook Transformation Grants

Round Fourteen Affordable Learning Georgia is issuing the last Request for Proposals of the Fiscal Year for Textbook Transformation Grants with applications due by April 25, 2019, with a Kickoff Meeting on May 20, 2019. Projects have a maximum Final Semester of Summer 2020.

Affordable Learning Georgia's Textbook Transformation Grants are intended to:

• Explore and expand new and affordable approaches to textbook transformation, including the adoption, adaptation and creation of Open Educational Resources (OER), the adoption of materials available through GALILEO and USG libraries, and the use of other no-cost and low cost digital materials.

• Provide support and time to faculty, librarians, instructional designers, and their institutions to implement these approaches.

• Lower the cost of college for students and contribute to their retention, progression, and graduation.

To apply:
• Read the Request for Proposals Document.
• Read the Rubric for Peer Review.
• Fill out the Word version of the Application Form and keep this form for your records.
• Fill out the Online Application Form.

Staff News

• Joy Woodson joined the GALILEO staff on February 1st as the assistant director of marketing and communications. Joy previously worked at the Andrew Young School at Georgia State University as assistant director of marketing and communications. Joy is currently enrolled in GSU's MBA program, focusing on marketing. She has a strong background in journalism, communications, and community engagement, bringing significant experience in communications planning, public relations, and digital marketing. She will be starting her work at GALILEO by reviewing the responses to the annual survey.

• Seamus Narron joined the development team at GIL &GALILEO Technical Support as a programmer/analyst in December. Seamus brings with him his extensive experience working as a software engineer with Sage, a company that develops business software. Prior to that, he worked for the General Motors Innovation Center in Roswell as a Big Data Integration engineer. He is currently

assisting the GIL/GALILEO team in acclimating to a brand new way of thinking/working, utilizing Agile principles and methodologies, while ramping up on the GIL/GALILEO/DLG technology stack.

Digital Library of Georgia

Progress on 2018/2019 GALILEO Goals:

Implement webinar series for DLG partners

Tentative Webinar schedule:

- • February 5, CLIR workflow/project management
- • March, Digital POWRR (waiting to hear back from them)
- • April, Community Digitization Events (PL-oriented)
- • May 16, Nicole Lawrence, "Making metadata reusable: Tips for making your data more efficient"
- • July, Townhall
- • August, Newspaper digitization (PL-oriented)
- • September 19, Cliff Landis, Evaluating Technology
- • November, Copyright (longer webinar, hopefully Greg Cram)

First town hall completed (January 17)

- • minutes distributed to DLG-NEWS
- • small number of attendees, but good feedback

Plan for enhanced educational offerings in DLG

- • Primary resource sets
- • Scheduled meeting for 2/5
- • Update educator resources (IP)
- • Seven candidates identified for interviews
- • RTTP
- • Cohort attended RTTP pre-conference and winter conference
- • Set up Slack channel 6
- • Will schedule a cohort virtual meeting for mid-March
- • Need clarification on reacting wording Improve DLG interface and functionality
- • Date faceting improvements (COMPLETE)
- • Holding institution pages (in-process)
- • Waiting on an additional wireframe
- • 2nd round of critique by the testing group
- • Data upgrade complete
- • Coding
- • Testing
- • IIIF (in-process)
- • Prioritize collections (in-process)
- • Set up an organized path structure
- • Set up and test workflows (page creation and ingest)
- • Use cases developed
- • Full-text implementation (in-process)
- • Use cases developed

- Tests loaded into DLG Admin
- Public display not yet begun
- Collection pages (Q3)
- Video delivery (Q4)
- Exhibit integration (Q3)

Increase awareness of DLG in K-12 community

- Educator Site stats (August 1-December 31)
    - 5117 page views
    - 2647 users
    - 3488 sessions
    - ss8h-posters-and-postcards- 2046 pageviews
    - dlg-educator-resources-1191 pageviews
    - Colonial-period-ss8h2- 211 pageviews
    - american-revolutionary-war-ss8h3- 120 pageviews
    - Westward-expansion-1789-1840-ss8h4- 107 pageviews
    - national-history-day-2018-2019- 101 pageviews
    - civil-war-ss8h5- 95 pageviews
    - georgia-historical-figures-ss2h1- 91 pageviews
    - World-war-i-and-great-depression-ss8h8- 44 pageviews
    - reconstruction-ss8h6- 39 pageviews
- Coverage of DLG new in GCSS newsletter and GA DOE newsletter for media specialists
- Poster series 7

Content

CLIR
- On track

GGP Outsourcing
- Vendor sent batch 1 for review (1/22)
- Vendor working on batches 2-3

Newspapers
- Civil War/Reconstruction Taylor proposal funded ($27,400); seeking vendor bids. Microfilm collation for the titles is underway.
- Magruder Collection (Atlanta History Center) delivered
- Finished incorporating North into GHN
- Remaining regional sites: West, Southern Israelite, and Mercer Cluster conversion in process
- HomePLACE newspapers (80,000 p.): 2/3 of batches have been delivered from vendor. Six titles have been publicly loaded. The remaining titles were referred to the vendor for repairs. The final third of batches are expected from the vendor in March.

Listings of the new newspaper titles, converted titles, and new collections at USG libraries, please see the full February 1, 2019 GALILEO Activities Report.

ArchivesSpace Pilot with UWG

• Continue to have difficulty porting data from AT (copy of UWG data cleaned up)
• Need to develop cost model

DPLA
• 10th largest record contributor to DPLA with 626,868 records (next harvest mid-March)
• Harvest method successfully migrated from unqualified Dublin Core OAI feed to DLGadmin MAP compliant JSON API
• DPLA has received 1.5 million from Sloan for e-books

Subgranting
• Updated guidelines, project amount, and rubric
• 8 proposals (5 from new partners)
• 6 projects funded ($40,499.11 in projects; $10,388.89 to roll into next fiscal year) • Atlanta, Fulton County Schools Archives (new)
• Bartow History Center (new)
• Booker T. Washington High School (new--first k-12)
• Thomasville History Center (new) - materials received 1/23
• Athens Clarke County Public Library (new) -- done, live, PR is going out next week
• University of West Georgia - scanning in process. Initial capture of Carroll County Genealogical Quarterly complete.
• 2019/2020 funding cycle announced 1/23; applications due April 12

Assessment Info
• Working on end of year update:
https://docs.google.com/document/d/1ssw234hsnUVGWA0l0K2Dz5bMLPb6MOpInGPdtAagdB4/edit?usp=sharing

Marketing/PR
January 3, Antebellum newspapers
• http://www.gpbnews.org/post/georgia-newspapers-civil-war-now-online

• http://www.daily-tribune.com/stories/2-bartow-county-antebellum-newspapers-now-freely-available-online,20994

• https://www.gainesvilletimes.com/life/georgias-earliest-newspapers-are-now-online-and-searchable/

• http://times-herald.com/news/2019/01/coweta-antebellum-newspapers-now-online

January 8, 2018/2019 subgrant recipients announced
• http://daily-tribune.com/stories/bhm-receives-grant-to-digitize-a-portion-of-county-records,21140

• https://www.tallahassee.com/story/life/causes/2019/01/14/thomasville-history-center-gets-digital-library-grant/2551382002/

- January 10, February webinar
- January 22, 2019/2020 subgrant announcement
- January 29, Athens Clarke County 2018/2019 subgrant project complete

Outreach
- Attended North Georgia Archival group meeting (December) (SM)
- Reacting conference, January 19, 20 (SM)
- GAMG conference (SM)
- Q4 newsletter available
- IMLS APP grant program webinar (co-presented with Angela Stanley, GPLS)
- IMLS APP grant program office hours

Potential Projects
- Directory of Georgia Historical Organizations--Archives only willing to update once;
- AUC planning to submit proposal to Lyrasis for Catalyst grant
- GALILEO to potentially host site after one year
- Need to schedule meeting with AUC, Barry, and others from tech team to discuss.

E-Resources Update

E-Resources committee has continued to meet, and arranged a trial for the Westlaw database. The committee will need to make a recommendation for an EResources management tool soon.

ProQuest – GALILEO has a state-wide deal with ProQuest, and there are questions as to whether the ProQuest content meets need of higher ed. Institutions, and if there is possibly overlap with content found in EBSCO databases. If we dropped the ProQuest ebook collection, this would not have any implications on the billing for all the GALILEO institutions. However, if numerous institutions were to drop more than one database, this would potentially raise the cost-share amount for those remaining institutions.

E-Journals – GALILEO is working with a consultant and sent out a survey to GALILEO institutions regarding their e-journal subscriptions. GALILEO could potentially negotiate contracts on behalf of these institutions with Elsevier, Wiley and Springer publishers, but must confirm that: 1) they do have contracts for e-journals with one of these publishers; 2) they want GALILEO to negotiate on their behalf. Lucy asked the committee to contact the institutions that were surveyed to verify.

OpenAthens –

Russell Palmer reported on the status of the OpenAthens project.

7 Institutions Live with OpenAthens (including Georgia Tech):

- Columbus State
- Gordon College (1/24)
- Georgia Northwestern Technical College
- Chattahoochee Technical College
- Gwinnett Technical College

- Agnes Scott College

Next: Georgia Highlands (2/7), Georgia State (pending, 95% of resources are activated), LaGrange College, Thomas University (ready-pending local updates).

Related Activities and News
- Conducted an OpenAthens Administration training for the pilots on 1/14
- Will schedule another session as soon as more pilots go live
- OpenAthens and EBSCO in Athens, 1/31-2/1 for GALILEO staff training
- OpenAthens consortial level "Super" Admin

Documentation

- Ken is continuing to work on and improve Alma documentation
- Ken and Russell are working on LibGuides documentation and "how to" info for updating links
- Mike has created EBSCO SSO documentation. We are distributing this info prior to go live for pilots

Open Athens Documentation

- Finalizing OA Onboarding Guide
- Please feel free to send Russell comments on the test version: https:///openathens-on-boarding-site.s1.umbraco.io/

Next Steps

- On track to finish most pilots by end of February
- Will begin work with USG institutions in mid to late March
- EBSCO will be primary line of support for OpenAthens once USG implementation begins
- Support: OpenAthes issues will be reported via the GALILEO "Contact Us" form; GALILEO Support will coordinate with EBSCO, OpenAthens, and the Institution
- Coming soon – GALILEO support will devise a tentative go live schedule for USG schools and coordinate with each institution

Public Libraries
- Coordinating with OpenAthens for the non-PINES libraries using SIRSI, including AFPL, to build a connector
- Ongoing conversation with PINES staff will continue this month- meeting on Valentine's day to review:
    - Technology and logistics, connecting to PINES
    - Organizing libraries in OA
    - Addressing long-term needs
    - Potential (tentative) timelines for implementation

K12
- Continuing OpenAthens and related conversations with Bob Swiggum at DOE and his team

- Wendy/Public Libraries are driving related conversations – library card programs, GALILEO is attending and involved
- What we know now:
  - Students will use local id and password given to them by their district
  - Students will have all of their resources available via one access point
  - We will all be able to get detailed statistics on usage

Institutional Updates – Tony Vlachakis sent out an update via email. TCSG libraries will go live with reciprocal borrowing service called Tech Share. This will allow TCSG students to request circulating books from any of the TCSG libraries to be delivered via USPS. GALILEO exploring possibility of expanding GIL Express service to TCSG, but there are some glitches with fulfillment. TCSG will mail to student's home institution library rather than to the student's home address.

Next meeting is not scheduled at this time. Lucy will send out an email to determine a date.

Final Comments/Adjournment:
The meeting was adjourned at 10:48 AM