

**Approved Minutes
GALILEO Steering Committee
Henry County Public Library
Friday, August 13, 2009
10:00 AM – 12:00 PM**

Attendees: Liz Bagley, Gordon Baker, Michael Bain, Carol Bray, Susan Cooley, Lauren Fancher, Carolyn Fuller, Eva Lautemann, Bede Mitchell, Merryll Penson, Bill Potter, Kirsten Pylant, Mary Jane Rootes, Gene Ruffin, Judy Serritella, Kate Stirk, Joan Taylor, Shawn Tonner, Toni Zimmerman

1) Welcome and Introductions (Baker)

The group introduced themselves.

2) Approval of June 6, 2009 Minutes (Baker)

Minutes were approved as submitted.

3) Report of the GOLD/GALILEO Users Group Meeting (Zimmerman)

The meeting took place in Athens on July 31. Final attendance was 310 participants, including 18 walk-ins. Despite difficult economic times, the turnout was only down slightly from last year. Zimmerman reported on conference highlights, including the positive response to keynote speaker Helene Blowers and the GALILEO toolbar. Conference materials are available on the GPLS website at:

<http://www.georgiacenter.uga.edu/conferences/2009/Jul/31/gold.phtml>

4) Report from Executive Director (Penson)

Penson distributed an activities report, which included the database changes and an account of the new and departing members of GALILEO. New participants from the GISA Community: Hope Schools of Excellence, Trinity Christian School, Mill Springs Academy, Monroe Academy, and Strong Rock Christian School. GALILEO welcomes a new participant from the GPALS Community, Beulah Heights University. Alpharetta Methodist Christian Academy, Atlanta Girls' School, Memorial Day School, Flint River Academy, Mount Vernon Presbyterian, North Cobb Christian School and Our Lady of Mercy Catholic High School will no longer participate in GALILEO in FY10.

a) GALILEO Toolbar (Fancher)

On July 30th, GALILEO launched a new toolbar that can be downloaded by GALILEO users and participating libraries for easy access to searching GALILEO resources from the browser without going directly to the GALILEO website. The GALILEO Toolbar is a browser plug-in for the Firefox and Internet Explorer web browsers from LibX that provides direct access to your library's resources. Libraries can request customizations to their toolbar through the GALILEO Contact Us form. A video tutorial, downloadable handouts, FAQs, and webinar sessions are available for library and user support. Libraries are encouraged to

put the express link for the toolbar on their website. Initial response has been very positive.

b) GALILEO Tutorials (Fancher)

GALILEO staff have been developing short video tutorials. Current offerings include “A Two Minute Tour of GALILEO” and “The GALILEO Toolbar,” as well as five others. The videos are available in the Help section, and can be downloaded, linked to, or streamed for use in library websites, email, and other places. More are in development.

c) GALILEO Statistics (Fancher)

A new reporting tool is in development that provides enhanced capabilities for producing reports in graphical and tabular format. Volunteers are sought for the beta review and testing process.

d) GALILEO’s Birthday (Penson)

GALILEO will be 15 on September 21, 2010. Penson would like the group to start thinking about possible activities for this event in order to remind people of the value GALILEO has provided and will continue to provide. She would like a group of volunteers to be on a planning committee. Susan Cooley and Bill Potter (staff person) volunteered.

e) Other Activities in FY2010 (Penson)

Penson reviewed other activities upcoming this year:

- Work will continue on developing a new GALILEO Kid’s page
- GALILEO support staff will be working with the new OIIT call tracking system and Change Management.
- The BOR has requested that GALILEO do risk assessment and continuity planning. Their primary concerns center on contingency planning for pandemics on campuses, but scenarios touch on impacts related to the UGA and GSU campuses, which host GALILEO servers.
- GALILEO staff will be exploring and planning about the federated search solutions WebFeat, and new directions with its next generation replacement product provided through Serials Solutions, and MetaLib, which is being implemented for the academic libraries.
- The hosting provided by GSU may change due to GSU’s change to a new cost-recovery model.
- Changes in the BOR related to a new CIO as well as outsourcing may come in to play.
- Evaluation and planning for the future sustainability of the New Georgia Encyclopedia will be a focus. Issues include software, staff, and lessons learned.
- GALILEO will continue to seek creative partnerships in which collaboration can compensate for lack of funding.
- Gene Ruffin will serve as the GALILEO Steering Committee representative to the GALILEO technical committee.

5) Implications for FY2010/FY2011 Budget, Given Additional Budget Reductions (Penson, All)

GALILEO employees will be furloughed as all other USG employees, even though some are paid through grants or resource fees. Planned furlough days include September 4, November 25, and December 23. GALILEO will ensure that emergency support will be available, but overall response during the furlough days may be delayed.

Budget reductions in FY09 and FY10 have already produced cuts in databases. The initiative funding for the DOE participation in FY09 decreased and as a result the DOE eliminated Kids InfoBits. This year's cut to initiative funding has created a shortfall for DOE that will require them to cut something of greater significance, raising questions about the core collection. They purchase the SIRS products along with the public libraries. Serritella reviewed the DOE's budget process and challenges related to requirements to hold back ten per cent of their budget in anticipation of possible future cuts within the fiscal year currently underway. The group discussed possible planning approaches given the uncertainties about the future for economy and predictions for higher education. The group agreed to hold off until later in the year to further consider budget projections and possible impacts.

6) Reports from the Library Communities

a.) AMPALS (Bagley)

Bagley reported that AMPALS institutional enrollments are holding steady or increasing. She shared other news about the different AMPALS institutions.

b.) GPALS (Bain)

Bain reported that GPALS gained a member [Beulah Heights University]. Overall the GPALS group has been able to keep membership, enrollment, and database offerings stable.

c.) TCSG (Stirk)

Stirk reported that the TCSG has increased enrollment and is undergoing multiple campus mergers that have resulted in four new, combined institutions: Chattahoochee Technical College, Georgia Northwestern Technical College, Southeastern Technical College, and West Georgia Technical College. Other mergers planned.

d.) DOE (Serritella)

Serritella reported on budget challenges.

e.) GISA (Pylant)

A number of GISA schools have dropped out for FY2010. A few others have come in, for a total of 30 schools.

f.) GPLS (Zimmerman)

ILL borrowing and lending statistics for the fourth quarter have been compiled and reimbursements in the amount of \$19,000 will be sent out soon. This represents the lowest intra-GOLD lending rate for over two years. The GOLD/GALILEO Advisory Committee will need to be reconstituted with new members as all terms have been completed. The summer reading program was very successful this year. Many public libraries have new programs related to job hunting and employment. A new program in partnership with GIFA allows patrons to check out a kilowatt meter to take home and measure the usage of various appliances in the household in order to make decisions to conserve energy. The first non-North American implementation of Evergreen went live this month in India at the Mahatma Education Society.

g.) USG (Baker)

The Board of Regents met and determined that the USG will be taking six furlough days. Individual libraries are getting new cuts.

7. Other

Baker reported on the GALILEO staff award for best student project for the State Student Media Festival. Cooley reported that the 11th annual Georgia Literary Festival will be held in Rome on Saturday, October 17. Bagley reported that the Decatur Book Festival will be held September 4-9, 2009.

8. Next Meeting (Baker)

The group discussed the next meeting. The group would prefer to meet face to face. A conference call can be arranged for those who cannot attend in person.

9. Adjourn