

**Approved Minutes
GALILEO Steering Committee
Henry County Public Library
Friday, December 5, 2003
10:00 AM – 12:10 PM**

Attendees:

Judy Atwood, Charles Beard, Carol Bray, Lauren Fancher, Carolyn Fuller, Kim Herndon, Charlene Hurt, Kay Lowry, Callie McGinnis, Rich Meyer, Bill Nelson, Merryll Penson, Bill Potter, Gail Roberts, Anne Salter, Judy Serritella, and Toni Zimmerman.

1. Minutes of September 19, 2003 Meeting (McGinnis)

The minutes were approved as submitted.

2. Report of Chair (McGinnis)

A. GALILEO Advocacy

The advocacy group includes Debbie Holmes, Merryll Penson, Callie McGinnis, Lamar Veatch, Toni Zimmerman, David Singleton, and Shannon Singleton. They met on November 12 at GPLS and brainstormed ideas. Shannon Singleton then worked up the results into a handout "GALILEO Makes a Difference in Georgia." (A draft of the document was distributed and discussed by the Steering Committee.) Plans are for GLA to distribute the final document. The group discussed additional ways that they could raise the profile for GALILEO, including citizen calls to legislators, faculty outreach, and trustee outreach.

B. Library Legislative Day (Penson for Holmes)

Library Legislative Day will be February 12 inside the Capitol building. They are exploring possibilities for sandwiches or snacks. There will be displays from all types of libraries on building issues and materials needs as well as GALILEO and PINES. There will not be any Internet connectivity, so demonstrations must be canned. The group discussed additional details of the program and the coordination of the different library groups. GLA is planning to send out a "mark your calendars" card.

3. Budget Update (Penson)

The budget outlook is not good, although revenues are going up. There will definitely be an additional 2.5% cut for this year and next; an additional 5% cut for FY05 is very possible. The LSTA funding will not be available for FY05. Database costs will also go up. Nothing will be known for sure until after January. The Electronic Collection Development Committee will need to make plans for how to address the cuts.

4. Electronic Collection Development Committee (Potter)

The group will wait to meet until the budget situation has been clarified. Cuts will almost certainly be necessary. The group outlined a plan last year to make cuts in the EBSCO and ProQuest offerings that should be valid this year as well. An FTE increase will affect other resources but not these. The group will likely revisit last year's plan. Individual libraries may see an impact on their other cost-shared databases, as some cost efficiencies are realized as a result of the larger purchases. Potter will send a note to the committee after the Governor's budget address in January.

5. GALILEO Activities Report (Penson)

a. Initial 2003 Survey Results

The annual GALILEO user's survey was conducted during the week of November 15th through Friday the 21st. Over 500 responses were received. The survey was conducted using a new software package called Perseus that makes it easier to analyze and output the results, but they are still being analyzed. Penson distributed a draft set of results. Responses were down from previous years. Themes included requests to restore ProQuest for K-12, positive comments, comments about navigation problems, and comments that indicated that librarian assistance would be beneficial to users.

The group discussed implications of the preliminary results and made suggestions for how they might be presented.

b. DLG Update

Georgia HomePLACE, funded by an LSTA grant, continues to support digitization projects involving local history and family history materials. Vanishing Georgia, a collaborative project of the Digital Library of Georgia and the Georgia Archives involving about 18,000 historical images, remains in demo but should be released for public use very soon. Several smaller digitization projects which encourage the participation of public libraries in the Digital Library of Georgia are also underway: the Civil War-related Jenkins diary project is in demo, the late 19th century Hawkins diary project is in the early stages of development, and efforts are currently underway to select historical materials suitable for additional projects. Also, regional digitization training workshops for public library decision-makers have been provided through SOLINET. Strategic planning efforts continue, using results from the HomePLACE survey of historical materials in public libraries across the state. Plans are to share the survey results on the web soon.

c. NGE Update

The New Georgia Encyclopedia launch is planned for February 12. Efforts have been underway to address statistics and archiving. Site testing will be in December and January; volunteers will be solicited.

d. New GALILEO Logo and Changes (Fancher)

Over time, GALILEO has had several different versions of the familiar globe logo. In recent years, the original service marked logo has been used only on the lower left corner of the homepage. This year, a legal process necessary to reaffirm the GALILEO trademark has required that GALILEO develop and present a single logo for trademark purposes. This new logo is a reformatted version of the current logo now in the top banner frame of the homepage. Once the new logo is place, it will be the only logo that is used in the future, serving as registered trademark for the GALILEO initiative.

Over the coming weeks, additional information will be forthcoming regarding the logo replacement in the GALILEO interface. While this change will not affect functionality of the system, it will require minor adjustments to the GALILEO interface in order to address design and size constraints. A prototype will be provided to the GALILEO Reference and Steering Committees for review prior to placement in the GALILEO demonstration system for review by the GALILEO librarian and library staff community. Plans are to put the changes into production during early 2004.

e. 2004-2005 Projections

Plan on a 5% increase in database costs, no LSTA grant, and an FTE increase.

f. National Science Digital Library

The NSF has been creating a digital library that has a repository for learning objects and scientific data. They invited a variety of representatives from different groups, including GALILEO, Merlot, and the California Digital Library, to come and discuss a business model for building funding sustainability over time. It might be possible for Georgia to develop a Georgia science collection that would be useful both for GALILEO and the NSDL. Penson will send more information.

6. Reports from Communities

a. AMPALS (Salter)

AMPALS is working with Leonard Di Santo to see how they might change from FirstSearch to Wilson for access to the Wilson databases.

b. GPALS (Herndon)

GPALS will collaborate with AMPALS if possible on the Wilson databases. Mary Lou Dabbs is interested in having a collaborative collection development plan. The group is aware of LSTA funding discontinuation. Most of the privates are holding steady with their budgets, and many expect to lose some FTE to the state schools due to Hope scholarship changes.

c. DTAE (Roberts)

The Technical Colleges are interested in the GALE Literature Center, but the price is high. NetLibrary Reference Center has also been reviewed. Roberts praised the GALILEO support staff and others who collaborated in resolving a recent technical problem.

d. DOE (Serritella)

K-12 is interested in restoring access to ProQuest. Serritella will follow-up with the media specialists who responded to the annual survey.

e. PLS (Zimmerman)

GOLD reimbursement checks for the first quarter of FY04 are going out. ILLs are going up. She is working with OCLC to get the missing institutions in the report. Workshops in union listing and in ILL were held in Macon in October and November. Web training has also proven to be successful and less expensive than instructor-led training. Nominations are underway for the GOLD Advisory and Serials committees. Ballots will go out in January.

f. USG (McGinnis)

The task force for courier service decided to stay with UPS. Pat Borck from Macon State will be replacing Liz Bagley. RACL met at the Georgia Music Hall of Fame in Macon in November. Florence King presented on the UGA Library fire and Toby Graham presented on the Digital Library of Georgia. The Executive Committee will be meeting with Tom Maier about USG building standards at their meeting following the Steering Committee meeting.

7. Next Meeting and SFX Open URL Open House

The next meeting will be January 30th at the Georgia Tech Global Learning Center, following the morning presentations of the Open URL Open House. The group voted to start the Open House at 9am. The Steering Committee meeting will split off into another meeting room at 12:00. The group wants to meet through lunch and have lunch brought in if it can be done for \$10.00 per person. GALILEO staff will follow up with more information about the event, facility, directions, lodging, and lunch.

8. Other

McGinnis reported that the joint meeting of the public library directors and the University System library directors would be March 25-26 in Columbus. She requested program ideas. Rich Meyers reported about a new book published by Georgia Tech librarian Clare Dunkle titled "The Hollow Kingdom."

9. Adjourn.