

**Approved Minutes
GALILEO Steering Committee
Henry County Public Library
Friday, October 12, 2001
10:00 a.m. - 1:00 p.m.**

Attendees:

Judy Atwood, Charles Beard, Richard Brock, Susan Cooley, Selden Deemer, Lauren Fancher, Lance Foldes, Carolyn Fuller, Debbie Holmes, Mary Kaye Hooker, Charlene Hurt, Judy Kelly, Diana Lomarcán, Kay Lowry, Ginny Moreland, Merryll Penson, Tom Ploeg, Bill Richards, Phyllis Ruscella, Terry Seabright, Jennifer Watson, Jayne Williams

1. Welcome/Introductions (Hurt)

Diana Lomarcán from Columbus State University substituted for Callie McGinnis; Selden Deemer from Emory University substituted for Debbie Meyer. Kay Lowry from Darton College and Judy Atwood from Athens Regional Library attended the meeting as new representatives. Bob Fox, Lamar Veatch, and Bill Potter could not attend.

2. Minutes of July27, 2001 (Lomarcán for McGinnis)

The minutes were approved as distributed. A motion was passed to post the minutes in a draft state in About GALILEO.

3. Executive Director's Report (Penson)

A. GOLD Database

The database should be updated and available later this month with a target date of October 25.

B. Academic Universe

Discussions are ongoing with Lexis-Nexis and SOLINET regarding authentication for remote access.

C. Digital Library of Georgia

The DLG has a new home page (www.dlg.galileo.usg) which provides information about the digitization projects, a collection development policy, and a nomination form for new collections. Funding for new collections is still being sought. Selection factors for collections may include the suitability of their scale for completion. The Project Manager and Library Associate positions for the Georgia HOMEPLACE project are affected by the hiring freeze. Since the funding is from LSTA rather than state funds, it is hoped that they can be filled.

D. Rock Eagle and COMO Plans

A schedule was distributed of GALILEO-related activities at the upcoming University System Computing Conference at Rock Eagle and COMO conference at Jekyll.

E. GALILEO Decal

The decal has been designed and is being printed for distribution in November.

F. GALILEO URL Change Plan

A plan for the URL change from www.galileo.peachnet.edu to www.galileo.usg.edu was distributed. An announcement regarding the change will be distributed in October and communications will refer to the galileo.usg.edu version from that time forward. A redirect page will be put in place on July 1, 2002. Both versions of the URL will work for at least one year.

G. Discovery Tool

Discussions about the database discovery tool are ongoing. A review and revision of the homepage has become part of the task. GALILEO staff are looking at ideas, brainstorming, and getting feedback in an effort to determine how best to serve various communities and perspectives.

H. Integration of Local Resources

The pilot project for integration of local resources has focused on training GALILEO's non-programming staff to use the new DOOR software to create, add, and maintain database records. Training with the UGA pilot site staff helped identify scalability work-flow issues. GALILEO staff are now working on refining the workforms and process for submission and review of database records. A question was asked about whether the system will allow for branding with institutional funding attribution. A provision for branding is in development but not yet in production, pending the refinement of the mechanics of adding resources. A questions was asked about accessibility. GALILEO staff have been consulting with Ray Lee of USG Web and Information Services regarding W3C accessibility guidelines.

I. Update on ProQuest and EBSCO

This report was deferred to the Collection Development Committee report.

4. Committee on Committees (Hurt)

Bob Fox is contacting members appointed by Steering Committee Chair Hurt. Their charge is to look at the changing representation of the Public Libraries, and how it affects the GALILEO sub-committees. Appointees include chairs of the three standing committees and representatives from the Public Libraries, AMPALS, GPALS, GOLD, and the Technical Colleges.

5. Collection Development Report (Penson)

A. Budget Cuts

Even before the state budget cuts, it was known that the GALILEO budget might not accommodate both ProQuest and EBSCO for FY2002. This year, LSTA funding allowed for upgrades to both products and a period of comparison. The Steering Committee will make a decision at their December meeting in order to proceed with contracts and budgets. Bill Potter will be working with the Collection Development Committee to

provide a recommendation. Joan Conger at UGA has been gathering data through benchmarking search results of the two products, analyzing the impact of exclusive titles and embargoes.

B. Feedback from Libraries

An email address has been established to collect feedback for review by the Collection Development Committee about the ProQuest and EBSCO decision. The address is collectiondevelopment@usg.edu. Announcements will go to the different lists, encouraging people to look carefully at what is important to them in terms of titles and interface and to share their thoughts. Discussion occurred about how best to capture end-user feedback and a decision was made to include a question on the annual user survey in November.

C. NetLibrary

Merryll Penson will soon ask interested libraries to indicate commitment to participating in the purchase of SOLINET's second netLibrary collection. The collection is comparable to the first in terms of price and has many university press titles. The collection is a one-time purchase for perpetual access.

D. GALILEO as Purchasing Agent

Efforts to identify cost-sharing opportunities and obtain pricing have been found to be time-consuming and not as productive as hoped. GALILEO staff would like to explore making greater use of SOLINET's cost-sharing brokerage services.

6. Direct Linking Proposal (Penson)

A proposal to implement the direct linking mechanism demonstrated as part of My GALILEO at the July meeting was reviewed. The proposal calls for institutional use of direct links on library webpages to include annotation indicating the role of GALILEO in providing the resource. In addition, the GALILEO banner frame will be amended to include the identification of the University System of Georgia and the tagline "Georgia's Virtual Library." The mechanism will be deployed in the GALILEO demo system while refinements are made. A motion was made and was passed to allow libraries to provide direct links from local web pages to any GALILEO resource with specific attribution. A motion was made and was passed to amend the banner frame with the identification of the University System of Georgia and the tagline "Georgia's Virtual Library."

7. Budget Cut Impact (Hurt)

The group had an informal discussion about the impact of budget cuts on their libraries. State institutions have been asked to cut 2.5% from their budgets this year, and 5% next year. Private colleges are also being affected due to downturns in the stock market. DTAE reported that increased enrollment may offset their budget cuts. The group was reminded that increases in FTE result in increased resource fees for

GALILEO. GALILEO's lottery funding is also being cut as part of the state reductions.

8. Announcements

Richard Brock reported that the person who had been appointed to replace Clara Keith at the DOE as the Coordinator for Libraries and Media took another position.

9. Other

The next meeting date was set for December 7 at Henry County Public Library.