

**GALILEO Steering Committee Minutes-Draft
McDonough Public Library
Friday, August 26, 2016, 10:00-11:45 AM**

Attendance:

Mark Flynn (Columbus State University), Bede Mitchell (Georgia Southern University), Alan Bernstein (Valdosta State University), Brenda Seago (Augusta University), Michelle Barsom (Bainbridge State College), Elijah Scott (Georgia Highlands College), Wendy Cornelisen (Georgia Public Library Service), Carolyn Fuller (Henry County Library System), Jeff Steely (Georgia State University), Jeff Carrico (Georgia Institute of Technology), Lucy Harrison (BOR), Russell Palmer (BOR), Gordon Baker (Clayton State University), Kim Eccles (Mercer University Atlanta/AMPALS, for Scott Gillies), Wendy Wilmoth (Georgia Piedmont Technical College), Sherre Harrington (Berry College, GPALS), Joe Mocnik (Georgia College and State University), Toby Graham (University of Georgia)

Meeting was called to order at 10:05 AM

Member Introductions

Approval of the Minutes:

The meeting minutes for March 18, 2016 and June 18, 2016 were approved as revised.

Orientation to the GALILEO Steering Committee (Bede Mitchell):

Dr. Bede Mitchell, Dean of Henderson Library, Georgia Southern University, began the meeting by introducing new members of the GALILEO Steering Committee to key documentation about the history of the initiative and other important resources available on the GALILEO website.

Members Overview and Update:

Next, Mark Flynn asked each of GALILEO's constituent groups to describe themselves for new members.

GPALS (Georgia's Private Academic Libraries) was described by Sherre Harrington, Berry College:

GPALS is composed of many of the private universities and colleges and some for profit institutions in Georgia. GPALS members pay an equal share per FTE. Some have adopted discovery.

GPLS (Georgia Public Library Service) was described by Wendy Cornelisen, Georgia Public Library Service:

GPLS is very much a public library focused organization, and acts as Georgia's State Library Agency. GPLS is an agency of 50 staff, including the State Librarian, Julie White Walker.

GPLS staff serve as consultants to the public libraries across the state, working closely with Georgia's public library directors. GPLS conducts a variety of projects, with a focus on service including GLASS, the state library for the blind, PINES, Georgia's statewide open source (Evergreen) ILS which has saved public libraries millions of dollars in vendor fees, and e-rate funding for networking and phones in public and school libraries.

AMPALS (Atlanta & Macon Private Academic Libraries) was described by Kim Eccles, Mercer University Atlanta Campus, on behalf of Scott Gilles):

AMPALS is composed primarily of private academic institutions in Atlanta and Macon members include Oglethorpe, Mercer, Wesleyan and others. These libraries do participate in resource sharing (courier service) via the University System.

TCSG (Technical College System of Georgia) was described by Dr. Wendy Wilmoth, Georgia Piedmont Technical College:

TCSG is a system of two-year schools in Georgia, offering both certificates and associate's degrees. The system is composed of 22 institutions statewide, and currently serves 244,000 students. The TCSG institutions also have convened the TCSG Library Council. Currently, the TCSG is looking at ALMA and some or all may join based on new pricing from Ex Libris.

GISA/DOE

Steering Committee members Kirsten Pylant from **GISA**, the Georgia Independent School Association (representing private K12) and Tony Vlachakis, from the **Georgia Department of Education** (representing public K12) were not in attendance, and will update the new Steering Committee members on the background and history of their GALILEO involvement at a later date.

Report from the GALILEO Executive Director, Lucy Harrison (Lucy Harrison):

The quarterly GALILEO Activities Report was distributed by Lucy Harrison. Highlights include:

- Fiscal Year 2017 database changes: content was added and/or shifted to new databases within the ProQuest Central Suite
- Invoicing is complete, some challenges, but largely successful
- GALILEO will be looking to automate invoicing process more on both the front and back end. ALMA will help with this effort.
- We may be able to handle Cost share in ALMA, inquiries have been made with Ex Libris
- Full text finder integrations continue with TCSG
- LMS integrations continue and changes are ongoing
- New vendor based training offerings have been listed for August through November.
- The GALILEO annual survey is coming. A draft will be submitted to the GALILEO Steering Committee soon for feedback. GALILEO staff can change and add questions as needed
- Our GALILEO User Group reconvened, great turnout, appreciative

GUGM/GALILEO User's Group Meetings (Lucy Harrison):

The GALILEO Steering Committee discussed the possibilities for the GALILEO User's Group and GUGM meetings for the coming year. The major points and ideas were captured, and Lucy Harrison was to follow up with the GALILEO Steering Committee via e-mail after the meeting in order to finalize a plan and solicit any further ideas.

Summary:

- For the 2016 GUGM meeting we had 280 registrants. There were some capacity issues, but overall we were able to manage.
- For the 2016 GALILEO User Group meeting we had 184 registrants.
- We are expecting that the USG libraries (GUGM participants) will be going live on Alma in May 2017. We don't want to meet too close to the go-live date, but a meeting a few weeks after go-live would allow for some conversation (with peers and Ex Libris) about any remaining issues. We'd also want to take that opportunity to start thinking about the next steps for Alma.

- The public libraries will be in the middle of their summer reading programs in early-to mid-June, but after talking to Julie Walker, we think that this is still a good date.
- Holding meetings at the conference facilities at Middle Georgia State University in Macon is very easy and reasonably priced.
- We got the following feedback on the survey about the 2016 GALILEO User Group conference: some people liked Fridays, others didn't; some liked Macon, others wanted to try somewhere else; some liked a one day format, others wanted two days.

Some of the options would be:

- Hold GUGM and the GALILEO User Group Conference over two days in June (8 – 9, or 15 – 16) at MGSU in Macon.
- Hold these events separately: GUGM on one of the above dates, GALILEO User Group Conference perhaps in conjunction with GLMA Summer Institute. That date for 2017 has not yet been announced, but in 2016 it took place June 5 – 7 (Sunday – Tuesday) in Peachtree City. So if they do Sunday – Tuesday again, we would either have to do a pre-conference on Saturday or a post-conference on Wednesday.
- Look at having both these events (if held together) somewhere other than Macon. Or, if held separately, one of events could be held elsewhere. The Classic Center in Athens would be able to accommodate a group of this size, and while it would cost more than Macon, would still be reasonable. Other venues would be more expensive, and would likely result in us having to charge registration.

The idea to present hot topics as live online webinars after the meeting(s) was put forth as a means to increase access to those who might not be able to attend face to face.

GALILEO Newsletter (Lucy Harrison):

Lucy Harrison made an open call for new or additional ideas about the GALILEO Newsletter, and requested that those in attendance contact her via e-mail after the meeting with suggestions.

GALILEO Strategic Planning: Visioning, Values, & Core Purpose (Lucy Harrison):

Lucy shared that during a recent GALILEO staff retreat, the values and core purpose of the initiative were evaluated. GALILEO is reaching many of its initial goals, and it is time to begin forming a new vision for the future, asking ourselves, “where do we want to be 20 years from now?” as a key question. Lucy has some initial conversations with the Carl Vinson Institute of Government at the University of Georgia to help with a visioning exercise for GALILEO constituents. The Institute is currently working to come up with a consulting proposal/plan and quote. They are definitely interested in working with GALILEO. Lucy will share the proposal with the GALILEO Steering Committee as soon as it is ready. The tentative plan is to have something to present at the next GALILEO User’s Conference, assuming that takes place in June. Lucy noted that feedback streams from all of the GALILEO constituencies will be essential to this process if it goes forward.

Revisiting the core GALILEO collections for each constituency (Lucy Harrison):

For each of the constituencies, there is a core group of databases. To see this core list visit:

http://about.galileo.usg.edu/institutions/database_listing

The question was presented by Lucy Harrison:

Are these core databases serving these constituencies well?

It was noted that there is some overlap in some cases. Some institutions have access to a given database not as part of a core group, but as part of a cost share situation.

The conversation concluded with Lucy Harrison asking the group to review the shared databases, and offer suggestions for changes going forward. The issue will be revisited once feedback is received.

Resource licensing (Lucy Harrison):

Lucy Harrison noted that she is familiarizing herself with the licensing processes previously conducted by Merryll Penson.

The core list of GALILEO offerings has not changed that much unless a resource was dropped because it was no longer affordable, and there will be process improvement with licensing, and managing processes like cost sharing.

It was recommended by Lucy Harrison that GALILEO move forward with adding a licensing person to the core GALILEO staff. A licensing position has been in the GALILEO budget for some time, and is an approved hire.

The “Shortfall aspect of the GALILEO invoice,” which was a means to offset costs for GALILEO during the economic downturn, was discussed. The Steering Committee asked if this line item could be eliminated, if possible, based on current budget, and if not, if the name could be changed so that it is easier to explain. This item will be moved to a future RACL meeting for further discussion.

ebook Task Force: Update (Mark Flynn):

The e-book task force would like to expand the membership to include some of the GALILEO Steering Committee partners. There is an effort to license more ebook materials and share them across the entire membership of GALILEO

New members of the E-book task force are Scott Gilles, Mercer University, Katherine Thompson, Lanier Tech, Wendy Wilmouth, Georgia Piedmont Technical College, Joe Mocnic, Georgia College, Beth Miller, Fulton County Schools, who is a non-member addition and is the past president of GLMA.

Given the acquisition of new ebooks from both ProQuest and Ebsco this year, the task force views this as an assessment year. Ken Henslee from GALILEO will generate assessment reports for the task force at both the institutional and macro (USG, Public, K12, etc) level. The end goal of the task force is to produce a report out to the group so that we can be better informed about renewing or changing these services in the future.

New Business:

Wendy Cornelisen from the Georgia Public Library Service introduced new business, regarding GALILEO Governance Structure and public library representation.

Presently, public library representation is listed as:

- Public Library Directors, 3 representatives, selected by the Georgia Public Library Service (GPLS) Alan Harkness, Beth McIntyre, and Carolyn Fuller
- The State Librarian of Georgia or designee--Wendy Cornelisen
- One representative from each consortium (GPLS)-currently vacant

It was recommended that the length of term for these representatives be changed as follows:

Current:

- “All other steering committee members will serve one-year terms.”

Motion to change to:

- “Public Library Directors selected by the Georgia Public Library Service will serve a three year term.”
- “One representative from the GPLS Consortium will serve a 3 year term.”

A motion to accept this was made, seconded, and the motion carried with an aye vote.

A motion to adjourn was made, seconded, and carried with an aye vote.

DRAFT