



Take the Wheel:

Customizing GALILEO at Your Institution

Mike White
GALILEO Support

June 16, 2022 - 1:00 PM

Agenda

- What is GALILEO Admin?
- GALILEO Admin Demo
 - Customizing Bento Boxes
 - Customizing Featured Resources (In the Spotlight)
 - Institution Information
 - Institutional Links
 - Customizing GALILEO-managed Resources
 - Managing the display of resources
 - Adding additional Subjects to GALILEO resources
 - Adding additional Keywords to GALILEO resources
- What else can GALILEO Admin do?
- Account Types
- Upcoming Training
- Q&A

What is GALILEO Admin?

GALILEO Admin is an administrative area that allows you to customize the GALILEO portal and view and edit institutional information. In GALILEO Admin, you can add locally purchased resources (GLRI) to your database list, customize bento boxes, manage the “In the Spotlight” area, view your institutional information, manage brandings, run institutional reports, and more.

DEMO!

Bento Box Overview

Bentos

[New Bento](#)[Advanced](#)

[Restore All Defaults](#)

User View	Visible Bentos	
Elementary School	Databases eBooks Encyclopedia News Magazines Primary Search	Edit
Middle School	Databases Journals Scholarly Articles Encyclopedia eBooks News Magazines Primary Sources Media	Edit
High School	Databases Journals Scholarly Articles Encyclopedia eBooks News Magazines Primary Sources Media Consumer Reports	Edit
Full	Databases Journals Scholarly Articles Encyclopedia Consumer Reports eBooks News Magazines Primary Sources Media LearningExpress EDS Custom Resource Music Scores Reviews and Stuff	Edit

Bento Box Overview

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Full	Databases Journals Scholarly Articles Encyclopedia Consumer Reports eBooks News Magazines Primary Sources Media LearningExpress EDS Custom Resource Music Scores Reviews and Stuff	Edit

Bento Box Advanced

Search

Sort

Recently Created

User View

Elementary School

Visible?

- Any -

Bento Type

- Any -

Service Credentials

- Any -

Created By

Any

Showing 6 items

Any

Displaying 6 items

Order ↑	Name	Bento Type	User View	Created by	Visible?	
1.0	Databases	databases	elementary	GALILEO	✓	Edit
2.0	eBooks	ebooks	elementary	GALILEO	✓	Edit
3.0	Encyclopedia	encyclopedia	elementary	GALILEO	✓	Edit
4.0	News	news	elementary	GALILEO	✓	Edit
5.0	Magazines	magazines	elementary	GALILEO	✓	Edit
9999.0	Primary Search	eds_resource	elementary	Institution	✓	Edit

Bento Box: Customize/Reorder

Bentos: Default

New BentoRestore View Defaults

Visible

Databasesdatabases⚙️👁️

Databases from GALILEO

Journalsjournals⚙️👁️

Journals and periodicals from EBSCO Publication Finder

Scholarly Articlesscholarly⚙️👁️

Articles from Academic Journals, Conference Materials, Reports, and Trade Publicati

Encyclopediaencyclopedia-with-nge⚙️👁️

Hidden

Maps

Maps and Atlases

Music Scores

Music Scores and Printed Music

Non-Print Resources

Reports

Edit Databases

General

Display Name

Databases

Name displayed on the Bento box. Note: the bento type name will be used if left blank.

Description

Databases from GALILEO

Description displayed with the Bento box. Note: the bento type description will be used if left blank.

Order

1.0

☒ Visible?

Submit

New Bento Box

New Bento

General

User View *

Default

Predefined bento code

Academic Journals (academic_journals)

Service Credentials

EDS API (tcsg_api)

Display Name

Academic Journals

Name displayed on the Bento box. Note: the bento type name will be used if left blank.

Description

Description displayed with the Bento box. Note: the bento type description will be used if left blank.

Order

☒ Visible?

Submit

New Bento Box (EDS Custom Resource)

NEW BENTO

General

User View *

Default

Predefined bento code

EDS Custom Resource (eds_resource)

Service Credentials

EDS API (tcsq_api)

Display Name

EDS Custom Resource

Name displayed on the Bento box. Note: the bento type name will be used if left blank.

Description

Description displayed with the Bento box. Note: the bento type description will be used if left blank.

Order

Visible?

Custom Database Options

Database Name

Limit by Database

☐ Name

☒ All Providers

☐ Newspaper Source Plus

☐ Complementary Index

☐ Supplemental Index

☐ Academic Search Complete

☐ Business Source Complete

☐ MasterFILE Elite

☐ HeinOnline

Restore Bento Defaults

Bentos

[New Bento](#)[Advanced](#)

[Restore All Defaults](#)

User View	Visible Bentos
Elementary School	Databases eBooks Encyclopedia News Magazines Primary Search
Middle School	Databases Journals Scholarly Articles Encyclopedia eBooks News M



Bentos: Elementary School

[New Bento](#)[Restore View Defaults](#)

Visible

Databases


databases



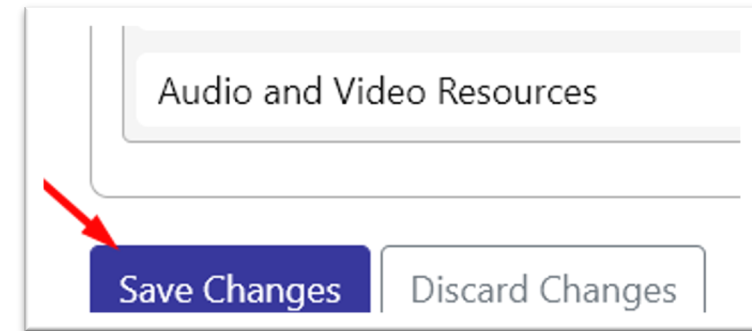
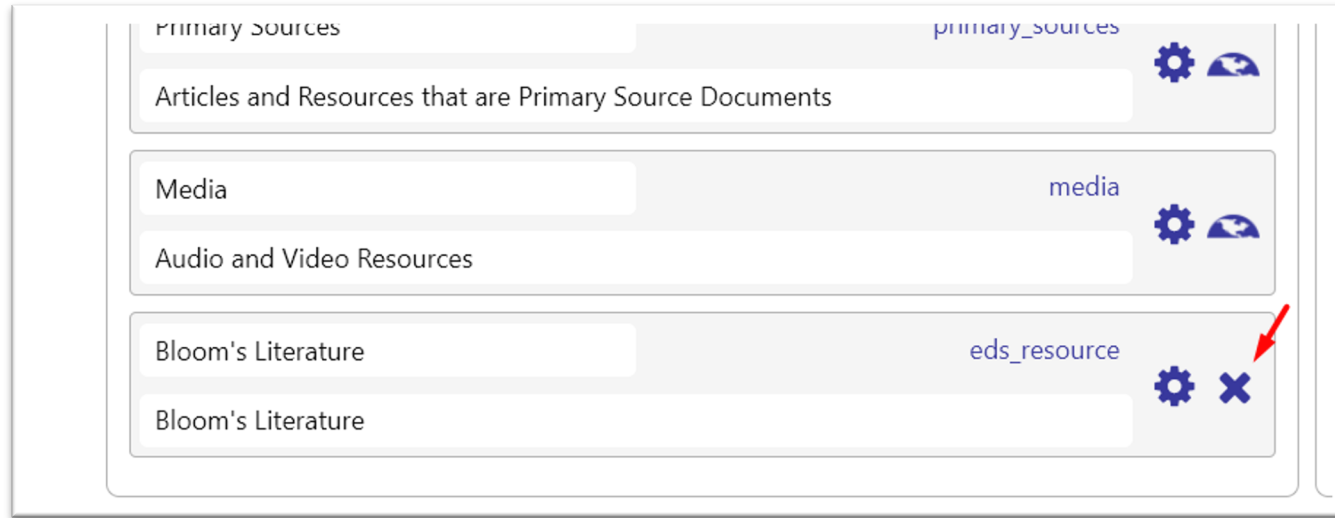
Databases from GALILEO

eBooks

ebooks



Deleting Bento




Featured Resources (In the Spotlight)

Features: University of North Georgia

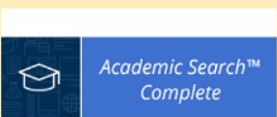


New

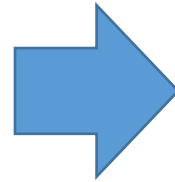
The features you add here will override the defaults for your institution type.

View Type	Position	Link Label	Image	
default	1	Business Collection (Gale)		Edit View Delete


Defaults for your institution type (univsystem)

Default features overridden by your custom features are highlighted in yellow.


View Type	Position	Will Display?	Link Label	Image	
default	1	No	Academic Search Complete		View
default	2	Yes	ProQuest Central		View
default	3	Yes	EBSCO eBooks Academic Collection		View




In the Spotlight



BUSINESS COLLECTION (GALE)
Business Collection provides full-text coverage of all business disciplines including accounting, economics, finance, marketing, management and strategy, as well as business theory and practice. Users will understand the activities of companies and industries worldwide through nearly 4,000 leading business and trade publications.



PROQUEST CENTRAL
A collection of databases spanning many disciplines and types, including academic ebooks, scholarly journals, genealogy resources, and interactive media for researchers of all ages.




EBSCO EBOOKS ACADEMIC COLLECTION
A multidisciplinary collection that includes thousands of curated ebooks (updated quarterly) covering a large selection of subjects from leading university presses and academic publishers.

Institution Information (Editing)

Edit Athens Regional Library System ath1

Portal Fields

Logo

Choose file Browse 

☐ Remove logo

Wayfinder Keywords

ARLS

Keywords to help users find this institution when logging in. Please separate keywords by placing each on a new line (searchable)

☒ PowerNotes Link? ☐ ZoteroBib Link?

Institution URL 1

Institution URL 1 Label

Institution URL 2

Institution URL 2 Label

Institution URL 3

Institution URL 3 Label

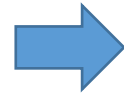
Institution URL 4

Institution URL 4 Label

Institution URL 5

Institution URL 5 Label

[Update Institution](#)



Find your institution

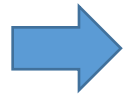
[All](#) [K-12](#) [Public Libraries](#) [Colleges & Universities](#)

Start typing your institution's name

Public Libraries

Athens Regional Library System

a univer



ABOUT ATHENS REGIONAL LIBRARY SYSTEM

[Athens Regional Library](#)

[PINES](#)

TOOLS

[Embedding a GALILEO Search Box](#)

[Shareable Links](#)

[Databases Provided by Athens Regional Library System \(GLRI\)](#)

[PowerNotes \(Free Version\)](#)

[ZoteroBib \(Bibliography Generator\)](#)

Site Information (Editing)

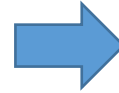
Edit Site: Athens-Clarke County Library Athens Regional Library System

General

Wayfinder Keywords

ACCL

Update Site



Find your institution

All K-12 Public Libraries Colleges & Universities

Start typing your institution's name

ACCL **Go**

Public Libraries

Athens-Clarke County Library

full-text articles, ebooks, journals, educational videos and more.

Customizing GALILEO-managed Resources

Allocated Resources for Athens Regional Library System

[Back to Institution](#)

Search

Sort

Recently Created

Vendor

Select an Option

Type

All

OpenAthens State

Either

Displaying 1 item

Code	Name	Display in GALILEO?	OpenAthens Enabled?	
ango	Mángo Languages	✓	✓	Info Customize

< Prev

1

Next >

Customizing GALILEO-managed Resources (Editing)

Edit Allocation: Mángo Languages

Athens Regional Library System

This Allocation is for a core GALILEO resource. You can override some attributes of that Resource using this form.

Basic Information

For Resource

Mángo Languages

For Institution

Athens Regional Library System

☒ Display in GALILEO?

Subjects

Subjects from GALILEO

Ethnic & Cultural Studies **Geography & Cartography** **Language & Linguistics** **Literature & Writing** **Middle School** **Social Sciences & Humanities**

Additional Subjects

Select Some Options

Keywords

Keywords from GALILEO

English **cultural** **dialogue** **foreign language** **language**

Additional Keywords

Additional Keywords that describe this resource but do not appear in the short/long description or title (searchable). One per line.

Customizing GALILEO-managed Resources (Viewing)

Allocation: Mángo Languages Athens Regional Library System

Edit

Express Link

<https://www.galileo.usg.edu/express?link=ango&inst=ath1>

For Institution

Athens Regional Library System

For Resource

Mángo Languages

Display in GALILEO?

true

All Subjects

[Ethnic & Cultural Studies](#) [Geography & Cartography](#) [Language & Linguistics](#) [Literature & Writing](#) [Middle School](#) [Social Sciences & Humanities](#)

Subjects from GALILEO

[Ethnic & Cultural Studies](#) [Geography & Cartography](#) [Language & Linguistics](#) [Literature & Writing](#) [Middle School](#) [Social Sciences & Humanities](#)

Additional Subjects

All Keywords

[English](#) [cultural](#) [dialogue](#) [foreign language](#) [language](#)

Keywords from GALILEO

[English](#) [cultural](#) [dialogue](#) [foreign language](#) [language](#)

Additional Keywords

Customizing resources in K-12 Views (K-12 and GPLS only)

Basic Information

For Resource

NoveList K-8 Plus

☐ Display in GALILEO?

K-12 Views

K-12 Views from GALILEO

Middle School

K-12 View Overrides

Select Some Options

Selected user views will override the K-12 Views from GALILEO if option below is selected.

☐ Override K-12 Views

Click this to make selected K-12 View Overrides replace the K-12 Views from GALILEO.
Click this and leave K-12 Views blank to make resource display only in Full/Educator view.



Basic Information

For Resource

NoveList K-8 Plus

☐ Display in GALILEO?

K-12 Views

K-12 Views from GALILEO

Middle School

K-12 View Overrides

Elementary School ☐ Middle School ☐

Selected user views will override the K-12 Views from GALILEO if option below is selected.

☒ Override K-12 Views

Click this to make selected K-12 View Overrides replace the K-12 Views from GALILEO.
Click this and leave K-12 Views blank to make resource display only in Full/Educator view.

Resource K-12 Views Show Page (K-12 and GPLS only)

Allocation: NoveList K-8 Plus

Edit

GeneralComputedView

K-12 Views from GALILEO

Middle School

K-12 View Overrides

Elementary SchoolMiddle School

Override K-12 Views

true

What else can GALILEO Admin do?

- Integrate local resources (GLRI)
- Manage branding
- Reporting
- View institutional information (IP addresses, contact, etc)

User Account Types

GENERAL

- Bento customization
- Featured Resources
- Customizing GALILEO-managed Resources
- Institution Information
- Reporting

ADVANCED

- Everything General Users can do plus:
 - + Local Resource Management (GLRI)
 - + Brandings

Upcoming GALILEO Admin Training

GALILEO Admin I:

Covers In the Spotlight, Institutional Information, Reports, and Customizing GALILEO Provided Resources

For General and Advanced Users

- [July 12 @ 10am \(1.5 hours\)](#)

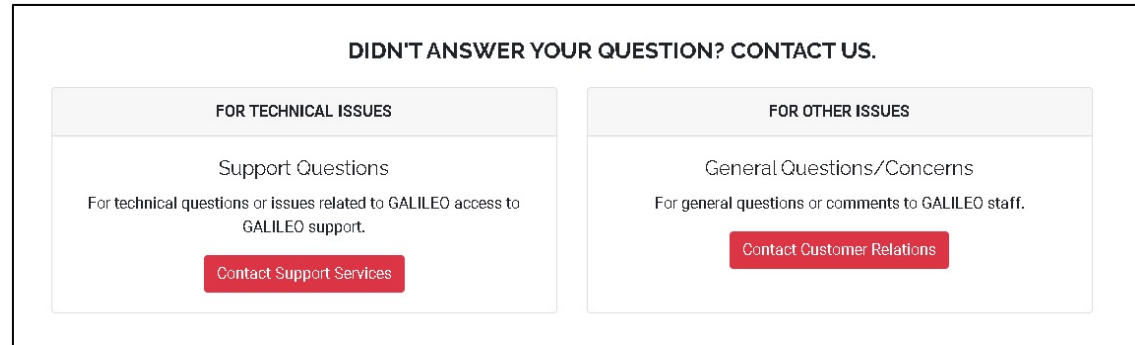
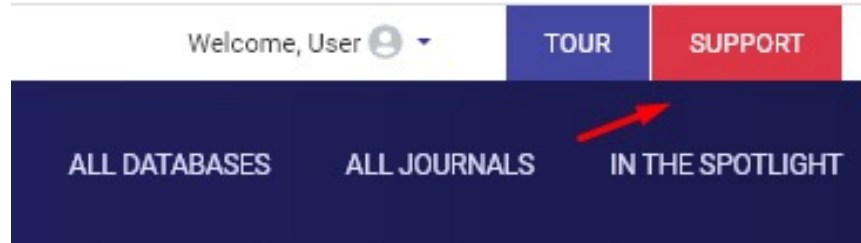
GALILEO Admin II:

Covers Local Resource Integration (GLRI) and Branding

For Advanced Users Only

- Training available based on need

Questions?



<https://www.galileo.usg.edu/contact/>